



CAREERS

Scientific

Engineering

Environmental policy

Administrative

Legal

Enforcement

LOCATIONS

- *Washington, DC*
- *Boston, MA*
- *New York, NY*
- *Philadelphia, PA*
- *Atlanta, GA*
- *Chicago, IL*
- *Dallas, TX*
- *Kansas City, KS*
- *Denver, CO*
- *San Francisco, CA*
- *Seattle, WA*
- *Research Triangle, NC*

United States Environmental Protection Agency Intern Program



Our Mission:

*"...to protect
human health and
to safeguard the natural
environment..."*



About the EPA Intern Program

The EPA Intern Program at the U.S. Environmental Protection Agency (EPA) is a comprehensive, entry level, ***permanent, full-time employment*** and ***career development program*** designed to recruit and nurture the next generation of Agency leaders. As a Program participant, you will join an intensive, two-year program to help you "jump-start" your career and develop your potential for future advancement within the Agency.

Attracting and retaining top-notch employees is crucial to the success of EPA. To foster both their personal and professional growth, Interns participate in an on-going, two-year EPA familiarization and career development program. Key developmental components of the Program are:

- A ***one-week Orientation Conference*** held in Washington, DC, to familiarize new Interns with the Agency;
- ***Multiple rotational assignments***, including an opportunity for a two-month rotation to a different geographic location;
- ***Individual Development Plans*** to serve as road maps for professional and personal development during the Program and beyond;
- ***Field studies and site visits*** introducing the "hands-on" work of the Agency, such as research, monitoring, environmental clean-up, community involvement, compliance, and prevention activities;
- A ***one-week Closing Conference***, featuring team training and environmental studies;
- On-going ***mentoring, career development, and networking activities***.

Applicant Characteristics

The EIP seeks graduates from bachelors degree programs in a variety of academic majors, including, but not limited to:

Biological Sciences and Ecology
Chemistry and Physical Sciences
Environmental Engineering
Financial Management
Public and Environmental Policy

Business
Computer Science
Environmental Studies
International Studies
Public Administration

In addition, applicants should be able to demonstrate the following:

- ***Academic achievement***
- ***Leadership potential and teamwork skills***
- ***Good citizenship and commitment to a career in public service***
- ***Interest in environmental issues***
- ***Solid written and verbal communication skills***
- ***U.S. citizenship (required)***

Employment Information

Successful Program candidates will be offered permanent EPA Intern Program *Environmental Protection Specialist* positions at the GS-7 or Environmental Scientist/Biologist positions at the GS-7 or 9, at either EPA Headquarters or Regional Office locations. Starting salaries are **approximately \$30,000 - \$40,000** per year, depending on the grade and location of the position.

As permanent EPA employees, Interns enjoy a *comprehensive Federal compensation package* that includes health and life insurance, Federal retirement program, sick and annual leave, and a Thrift Savings Plan (Federal 401k plan). Quality of Work Life Programs such as Career and Personal Development, Flexible Work Hours, Alternative Work Schedules, and tuition assistance are also available.

Recruitment and Qualifications

Program positions will be filled through the *Administrative Careers with America (ACWA)* program, supplemented by the *Outstanding Scholar* hiring authority, and *Selective Placement for People With Disabilities*, as well as others, such as *Peace Corps*, and *Americorps/VISTA*.

The ACWA program provides for entry-level hiring in a large number of professional and administrative occupations. Candidates are evaluated using rating schedules that typically include questions about competencies such as a candidate's relevant training, education, experience, skills, achievements in school, employment, and other activities.

To qualify as an Outstanding Scholar, a candidate must be a college graduate with a *cumulative Grade Point Average (GPA) of 3.45 or better on a 4.0 scale for all undergraduate course work* or must graduate in the upper 10 percent of his or her undergraduate class or major university subdivision. You should include this documentation with your application package.

Other Information

The EPA Intern Program vacancy announcements will be posted in April 7-18, 2003, on the Office of Personnel Management's website at www.usajobs.opm.gov or the EPA EZhire website at www.epa.gov/ezhire

Approximately 70 applicants may be invited to Washington, DC, for the EIP Interview Process to be held in June 23-26, 2003, with travel expenses paid by EPA. We anticipate hiring approximately 25 EPA Interns for the EIP Class of 2003. Interns will come on board in August 2003.

For more information about the EPA Intern Program, please call or write to:

Jamie Langlie, EIP Program Manager, at 202-564-7576

Kent Smith, EIP Staff, at 202-564-7908

Patricia Midgett, EIP Staff, at 202-564-7769

Our e-mail address is: EPA-InternProgram@epa.gov

***EPA Intern Program – MC #3615M
U.S. Environmental Protection Agency
Institute for Individual and Organizational Excellence
Office of Human Resources and Organizational Services
1200 Pennsylvania Avenue, NW, Washington, DC 20460***

*All applicants for Federal employment receive consideration without regard to race, religion, color, national origin, sex, political affiliation, age (with authorized exceptions), sexual orientation, or any other non-meritorious factors.
U.S. Citizenship is required.*

